



Laxmi Narain Dubey College, Motihari

(NAAC Grade - 'B+', CGPA - 2.60)

East Champaran, Bihar - 845401

(Track ID - BRCOGN27262)

Annual Quality Assurance Report

Academic Year - 2017-2018

Prepared by

Internal Quality Assurance Cell

To

National Assessment and Accreditation Council

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

AQAR for the year (*for example 2013-14*)

2017-2018

I. Details of the Institution

1.1 Name of the Institution

Laxmi Narain Dubey College

1.2 Address Line 1

Near Sadar Hospital

Address Line 2

Motihari

City/Town

Motihari

State

Bihar

Pin Code

845401

Institution e-mail address

Indcollege@rediffmail.com

Contact Nos.

9430530178

Name of the Head of the Institution:

Dr. Arun Kumar

Tel. No. with STD Code:

06252-232689

Mobile:

9430530178

Name of the IQAC Co-ordinator:

Dr. Rajesh Kumar Sinha

Mobile:

7001176352

IQAC e-mail address:

mail.lndcollege@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

BRC0GN27262

OR

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

www.lndcollege.in

Web-link of the AQAR:

www.lndcollege.in/aqar/2017.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B+	2.60	2017	2017-2022
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

07.01.2016

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR 30/12/2018 _____ (DD/MM/YYYY)

1.9 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☐ No ☒

Constituent College Yes ☒ No ☐

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☐ No ☒

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☐ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

BCA

1.11 Name of the Affiliating University (*for the Colleges*)

Babasaheb Bhimrao Ambedkar
University, Muaffarpur

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc : None

Autonomy by State/Central Govt. / University

No

University with Potential for Excellence

No

UGC-CPE

No

DST Star Scheme

No

UGC-CE

No

UGC-Special Assistance Programme

No

DST-FIST

No

UGC-Innovative PG programmes

No

Any other (*Specify*)

No

UGC-COP Programmes

No

2. IQAC Composition and Activities

2.1 No. of Teachers

07

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

01

2.4 No. of Management representatives

-

2.5 No. of Alumni

01

2. 6 No. of any other stakeholder and
community representatives

01

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

01

2.9 Total No. of members

14

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ☒

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

Role of IQAC in the college.

2.14 Significant Activities and contributions made by IQAC

- Introduction of B.Ed. Course
- Introduction of Vocational Courses
- Proposal of RUSA for Infrastructure Development
- Maintenance of eco friendly campus
- Regular NSS and NCC activities

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ul style="list-style-type: none">• Introduction of B.Ed. Course	As per the recommendation of NAAC Peer Team the IQAC submitted proposal to introduce B.Ed. programme.
<ul style="list-style-type: none">• Introduction of Vocational Courses	Proposal submitted to start vocation courses at UG level
<ul style="list-style-type: none">• Proposal of RUSA for Infrastructure Development	DPR of Rs. 2 crores submitted to State Higher Education Council, Bihar for

	release of grants for Infrastructure Development.
<ul style="list-style-type: none"> Maintenance of eco friendly campus 	The members of IQAC decided to maintain the campuses with more plant and flowers.
<ul style="list-style-type: none"> Regular NSS and NCC activities 	The NSS and NCC organized regular activities under the supervision of IQAC.

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☐ Syndicate ☐ Any other body ☒

Provide the details of the action taken

- As per the recommendation of NAAC Peer Team the IQAC submitted proposal to introduce B.Ed. programme.
- Proposal submitted to start vocation courses at UG level
- DPR of Rs. 2 crores submitted to State Higher Education Council, Bihar for release of grants for Infrastructure Development.
- The members of IQAC decided to maintain the campuses with more plant and flowers.
- The NSS and NCC organized regular activities under the supervision of IQAC.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	-	-	-	-
UG	14	-	01	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-

Diploma	-	-	-	-
Certificate	-	-	-	-
Others				
Total	14	-	01	-

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	-
Trimester	-
Annual	15

1.3 Feedback from stakeholders* Alumni ☒ Parents ☒ Employers ☒ Students ☒
(On all aspects)

Mode of feedback : Online ☒ Manual ☒ Co-operating schools (for PEI) ☐

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
10	03	06	01	-

2.2 No. of permanent faculty with Ph.D.

10

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
03	26	-	-	-	-	-	-	03	26

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	03	19	24
Presented papers	03	19	13
Resource Persons	-	02	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Poster Presentations by students
- Case studies
- Seminars
- Workshops
- Lectures from External Expert

2.7 Total No. of actual teaching days during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

01		
----	--	--

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
Arts	1508	4	309	1119	-	95%
Science	365	2	144	182	-	90%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- IQAC monitors the conducting of internal test.
- Students & Parents Feedback are collected and analysed

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	03
UGC – Faculty Improvement Programme	07
HRD programmes	-
Orientation programmes	03
Faculty exchange programme	-
Staff training conducted by the university	02
Staff training conducted by other institutions	04
Summer / Winter schools, Workshops, etc.	06
Others	02

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	19	08	-	-
Technical Staff	-	10	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Seminar/Workshop/Conference/FDP invitation as well as research related notifications are brought to faculty's attention. Students are guided to work on topics and present posters at conferences organized by the college. Faculty members are encouraged to write, present and publish research papers at International Conference organized in the college and in other Institutions. Papers presented by faculty at conference organized by the college are published with ISBN number.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		01	-	-
Outlay in Rs. Lakhs	-		-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	35	74	04
Non-Peer Review Journals	06	11	02
e-Journals	-	-	-
Conference proceedings	05	14	02

3.5 Details on Impact factor of publications:

Range 3.00 Average - h-index - Nos. in SCOPUS -

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	02
Sponsoring agencies	-	-	-	-	Internal Source

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

01

3.15 Total budget for research for current year in lakhs :

From Funding agency

-

From Management of University/College

-

Total

-

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
	-	02	-	-	-	-

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

10

07

3.19 No. of Ph.D. awarded by faculty from the Institution

10

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

04

SRF

-

Project Fellows

-

Any other

-

3.21 No. of students Participated in NSS events:

University level

60

State level

25

National level

15

International level

04

3.22 No. of students participated in NCC events:

University level

12

State level

21

National level	<input type="text" value="07"/>	International level	<input type="text" value="-"/>
----------------	---------------------------------	---------------------	--------------------------------

3.23 No. of Awards won in NSS:

University level	<input type="text" value="03"/>	State level	<input type="text" value="02"/>
National level	<input type="text" value="04"/>	International level	<input type="text" value="-"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="07"/>	State level	<input type="text" value="02"/>
National level	<input type="text" value="02"/>	International level	<input type="text" value="-"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="15"/>	College forum	<input type="text" value="07"/>	
NCC	<input type="text" value="10"/>	NSS	<input type="text" value="25"/>	Any other <input type="text" value="-"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- . College organizes extension activities through NCC & NSS programme.
- Our institution is committed to develop quality of students as well as responsible citizens of the nation. Our faculty from various departments organizes programs in association with NSS in various inspiring activities which includes the following:
- Conducted awareness programs on Alcohol abuse, Drugs abuse, etc
- The college has established a woman empowerment cell to provide awareness of women rights and their protection, comprehensively handling violence against women.
- Our students are involved in program of Green environment.
- The college encourages the students and teachers to participate the social activities like National Social Service (N.S.S), N.C.C., and other community services. The college has two units of N.S.S and four platoons of N.C.C. These voluntary social organizations contribute a lot of social services by conducting special camps in rural areas to create awareness about social vices like AIDS, Environmental pollution, evil effects of drinking, social evil of dowry etc.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	7 acres	-	-	7 acres
Class rooms	20		-	
Laboratories	07	-	-	
Seminar Halls	01	-	-	
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	

4.2 Computerization of administration and library

Administration: Administration is Cloud based platform & fully computerized – Accounts section functions on Advanced Tally package (Fee Collection, Receipts and Payments / Salary disbursement).

OPAC (online public access catalogue) facilitates readers to access any document by author, title, keyword, class number etc. Barcode: every library Document has been bar-coded. Issue, return, circulation, overdue charges etc

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	16426	821300	3500	200000	19926	1021300
Reference Books	805	161000	-	-	805	161000
e-Books	-	-	-	-	-	-
Journals	-	-	-	-	-	-
e-Journals	01	5000	-	-	-	-
Digital Database						
CD & Video	100	-	-	-	100	
Others (specify)			-	-		

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	75	02	02	01	01	06	15	-
Added	05	-	-	-	-	-	-	-
Total	79	02	02	01	01	06	15	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Students were trained in the following areas:

1. Website & Internet Access
2. Cashless transaction initiative
3. Advanced excel training for Admin staff
4. Advanced Tally training for Accountants

4.6 Amount spent on maintenance in lakhs :

i) ICT

-

ii) Campus Infrastructure and facilities

-

iii) Equipments

-

iv) Others

-

Total :

-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Awareness is created about the transparent support services of the institution.

Public Address System/Display boards /Hoarders are put up across the city highlighting the student support services. The college website, articles, write-ups and interviews in the press enhance student awareness about student support services.

5.2 Efforts made by the institution for tracking the progression

- Students are informed about current jobs.
- Career Counselling & Placement Cell
- Job Fair

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2175	-	-	100

(b) No. of students outside the state 10

(c) No. of international students 04

Men	No	%	Women	No	%
	1414	65		761	75

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1160	307	18	637	04	2126	1153	348	19	649	06	2175

Demand ratio : 1:1

Dropout % : 1.5

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The college provide coaching for PSC & SSC examinations.
The library provides the books required for preparation for these examinations.

No. of students beneficiaries 255

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	-	GATE	-	CAT	
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	23

5.6 Details of student counselling and career guidance

Students are guided by the members of guidance & counselling cell for their better placement. They are also made aware of latest jobs.

No. of students benefitted 70

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

- Workshop on Anti ragging & Defence against rape & eve teasing was organised for women.
- Special Lectures on Gender Sensitization, Women Empowerment & Sexual Harassment are regularly conducted to make our students aware and make them courageous to tackle any atrocities against them.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-
Financial support from government	204	312487
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: None

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

To enlighten the new human generation with quality knowledge, so that they can quest for excellence and foster global competence with high moral and ethical values.

Mission:

- To follow up its glorious tradition of excellent academic performances, inclusive growth as well as quality assurances with equal opportunities.
- To increase female participation in the field of higher education as a part of the legacy of this town.
- To provide access to higher education to a greater number of students particularly from the weaker sections, irrespective of religion, caste or creed through formal and non-formal (distant learning) mode without compromising with quality.
- To impart quality based higher education with a view to acquiring knowledge and developing skills among the students to generate new vistas of resources for the country.
- To develop knowledge of liberal arts, basic sciences, biological sciences, social sciences, physical education and other multi-disciplinary courses of modern relevance.
- To develop a responsible, sensitive youth force who have social commitments for the greater section of society at large.
- To lay emphasis on value education so that the students would become worthy citizens with noble ideals of serving their country.
- To promote analytical and empirical research and micro-studies in basic and social sciences, and humanities with special emphasis on the needs and problems of the allied areas.

6.2 Does the Institution has a management Information System

No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Efforts are made for the enrichment of the prescribed curriculum as prescribed by the University by the IQAC of the college.

6.3.2 Teaching and Learning

The teaching, learning and evaluation describes in brief about the process of admission, it deals how these process are monitored and reviewed by the institutional mechanism. It explains how the admission policy of the institute reflects the National Commitment to diversity and inclusion.

6.3.3 Examination and Evaluation

- The college strictly followed the academic calendar which is prepared by university.
- Each department functions according to the teaching plan prepared at the department level. The unit wise syllabus is discussed with the faculty of the department and the course work is distributed.
- The students are provided with supplementary study material, power point presentation.
- The college holds tests (written and oral) periodically at the departmental level to evaluate students.
- Evaluation of Final Examination (External) is organized by our parent university.

6.3.4 Research and Development

- The college takes several steps to recharge teachers for the development of research and academic activities as follows:
- Grant of study leave and duty leave for participating in Seminars Conferences and other academic facilities.
 - The institution encourages the faculty members to attend as well as conduct conferences / seminar/symposium/ workshops, training programs and to undertake research work.
 - Most of the faculty members are actively engaged in Research supervision, Publication of books and research articles in esteemed panels.
 - The institution proposes to introduce programmes for industrial engagement with the local industry

6.3.5 Library, ICT and physical infrastructure / instrumentation

The Library Advisory Committee consists of Principal as Chairman, Librarian, two faculty members from social science, two faculty members from science & one student representative. It caters to the growing need of the present and future requirement of the library. The advisory committee also makes contact with the readers of library like students and teachers for their difficulties in the library reading room and their problems are communicated to the principal and proposals are made to solve the problems.

6.3.6 Human Resource Management

The recruitment of faculty members and support staff by Education Department, Government of Bihar and Public Service Commission. The college organises workshops to educate the faculty and the staff in matters of governance and routine works. Computer training and communication skill provided to support staff.

6.3.7 Faculty and Staff recruitment

The recruitment of faculty members and support staff by Education Department, Government of Bihar and Public Service Commission. The college organises workshops to educate the faculty and the staff in matters of governance and routine works. Computer training and communication skill provided to support staff.

6.3.8 Industry Interaction / Collaboration

The college has been making systemic efforts in planning, establishing and implementing the initiatives of the linkages/ collaborations. The college has an ambitious and far reaching plan of collaborations with national, state level, local bodies, industry to boost research consultancy & extension works. Efforts are being made to establish relation for placement of students. Linkage from UGC has been helpful in completion of various developmental activities & improvement of infrastructure facilities.

6.3.9 Admission of Students

1. UG conventional/traditional courses by the Government of Bihar
2. Process:
 - a. Inviting application above 45% of marks for Honours courses in subjects.
 - b. Scrutiny of application forms by the admission committee.
 - c. Conducting admission test at the college level on the basis of their performance in test as well as marks obtained in qualifying examination.
 - d. Preparation of Computerised merit list.
 - e. Admission within the stipulated time frame give by the university.
3. Display of merit list of selected students on college notice board and website of the college.
4. Admission Quota for sports, NCC, NSS and Cultural activities are on the basis of trial and certificates.
5. Admission on Quota for SC/ST/OBC is strictly followed.

6.4 Welfare schemes for

Teaching	Yes
Non teaching	Yes
Students	No

6.5 Total corpus fund generated

-

6.6 Whether annual financial audit has been done

Yes

☐ Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	-	-
Administrative	-	-	-	-

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Exams are conducted as per university norms.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Autonomy in selection of the staff and admission in other streams as B.C.A.

6.11 Activities and support from the Alumni Association

Once in a year a meeting of Alumni association is organized. The members of this association give valuable suggestions for the upliftment of the college.

6.12 Activities and support from the Parent – Teacher Association

Twice in an academic year PTA meeting is organized to interact with the parents of the students. They also give valuable suggestions.

6.13 Development programmes for support staff

Computer and English classes are run for support staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

A lot of stress is given on gardening and tree plantation. Every year tree plantation is celebrated in the institution.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Completion of course with in prescribed time.
- Competitive exam classes.
- Special & Remedial classes for weak students.
- Availability of book sets for poor and needy students.
- Computer & English classes for the students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Course was completed as per university norms.

- Competitive classes were run for the students to enable to qualify these exams.
- Attention was paid on weak students and for them remedial classes were arranged.
- 10 book sets were kept in the library for poor students.
- English & computer classes were run for all round development of the students.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Students Participation in Co-curricular activities
- Introduction of feedback mechanism for curriculum enrichment

7.4 Contribution to environmental awareness / protection

Awareness programme in neighbour Motihari, East Champaran Bihar.

7.5 Whether environmental audit was conducted?

Yes

☐

No

☒

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength

- Well qualified and dedicated faculty members.
- The College provides adequate opportunities to socially, educationally, economically and marginalized sections of the society.
- A vibrant Career and Counselling Cell facilitates counselling to students for seeking admission in various degree programmes within or outside the province.
- Teachers regularly participate in seminars, workshops and conferences to get updated on the changing trends in education and related areas.
- INFLIBNET N- List programme for e-resources.
- Rich library with internet facilities.
- Well quipped laboratory with modern equipments.
- Ragging free campus.
- Grievance redressal cell for staff and students.
- Students ensure their capabilities in modern day to day challenges
- Power back-up, computer aid, safe drinking water, modern toilet facilities to all.
- NSS, Cultural, Sports, different other educational and literary programmes being organized.

Weakness

- Shortage of faculty members.
- Few vocational courses offered.
- Shortage of supporting staff.
- Support from Alumni is nominal.

Opportunity

- There is wide scope for introduction of short term and long term job oriented courses like certificate, diploma and advance diploma in Mass Communication, Communicative English, Fish and Fisheries, Applied Psychology etc.
- Enhancement of career counseling and consultancy services.
- Enhancement in Research activities.
- Introduction of skill oriented programmes
- Banking, Railway, BPSC, UPSC, SSC, NDA, CDS and many others.
- Company secretary (helpful for Commerce Stream).

Challenges

- Poor schooling of the students and lack of basic knowledge about the subjects create problem in progress of the curriculum.
- The Alumni input and support in terms of finance, academics and personal presence is limited.
- Extracurricular talents and ventures are not being nurtured in the current system due to time constraints.
- Skill and competency development among the students.
- To enhance fluency in English Communication Skill to the students.
- To enhance the number of students for higher education.
- To motivate the students for research work.
- To enhance fluency in Language.

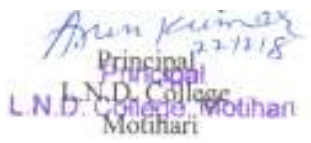
8. Plans of institution for next year

- Introduction of more add-on courses and vocational courses at UG and certificate level.
- Certificate course in Yoga.
- Vocational course in B.B.A., C.N.D. and Fish & Fisheries.
- Fully implementation of smart classrooms with audio visual aid for the faculty and students.
- To enrich the departmental laboratory with modern equipments.
- To enrich the departmental library with latest books and journals.
- To establishment of Research promotion cell
- Preparation of E-learning Resources by training faculty and outsourcing projects.

Name Dr. Rajesh Kumar Sinha

Name Dr. Arun Kumar

Signature of the Coordinator, IQAC


Signature of the Chairperson, IQAC